

Concordia University Art Gallery
12800 N. Lake Shore Drive
Mequon, Wisconsin 53097
Contact Dr. Theresa Anne Kenney
(414)732-7276



ART OBJECT(S) LOAN FORM (PLEASE PRINT OR TYPE)

NAME _____

EMAIL _____

ADDRESS _____

PHONE (H) _____ (Work or Cell) _____

DO YOU HAVE SPECIFIC DIGITAL OR AUDIO VISUAL NEEDS? _____

SPECIAL EXHIBITION, MOVING, STORAGE or SHIPPING INSTRUCTIONS _____

TITLE/DESCRIPTION OF ARTIFACT(S) This section should include "title" medium, artist's name, year created and size.

1. _____ MEDIUM _____ SIZE _____

VALUE (for insurance) _____ SALE PRICE (consider 30% com.) _____ NFS? _____ DONATE? _____

2. _____ MEDIUM _____ SIZE _____

VALUE (for insurance) _____ SALE PRICE (consider 30% com.) _____ NFS? _____ DONATE? _____

3. _____ MEDIUM _____ SIZE _____

VALUE (for insurance) _____ SALE PRICE (consider 30% com.) _____ NFS? _____ DONATE? _____

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LOAN PERIOD. _____ TO _____

LOAN PURPOSE _____

The party above hereby agrees to loan the described artifacts to Concordia Art Gallery under the conditions of limited liability. Additional information regarding the exhibition of this work will be assessed a 30% commission unless other arrangements have been made.

Title Cards

Artist _____

LOAN period _____ TO _____

- 1) Title _____
 - a. Medium _____
 - b. Size _____
 - c. Year _____
 - d. Price _____

- 2) Title _____
 - a. Medium _____
 - b. Size _____
 - c. Year _____
 - d. Price _____

- 3) Title _____
 - a. Medium _____
 - b. Size _____
 - c. Year _____
 - d. Price _____

- 4) Title _____
 - a. Medium _____
 - b. Size _____
 - c. Year _____
 - d. Price _____

- 5) Title _____
 - a. Medium _____
 - b. Size _____
 - c. Year _____
 - d. Price _____

Signature of Owner (or agent) date

Signature of CUW agent date